



**Guelph Public Library**

Explore • Connect • Thrive

## **Guelph Public Library Board**

### **Regular Monthly Meeting Agenda**

**Monday, March 31, 2025**

#### **Members**

Danny Williamson (Chair)

Randalin Ellery (Past Chair)

Alexandra Ortiz Carlsson (Vice Chair)

Renganathan Sadagoban (Vice Chair)

Bang Ly (Secretary)

Vivian Webb

Denise Rishworth

Claire Cowan

Candice Lepage

Councillor Rodrigo Goller

Councillor Leanne Caron

Councillor Carly Klassen

#### **Staff**

Dan Atkins (CEO)

Michelle Campbell (Deputy CEO)

Carolyn Elston-Ryder (Human Resources)

Meg Forestell-Page (Manager of Public Service)

Andrew Kwan (Manager of Information Technology)

Robin Foster (Business Planning Supervisor)

Barbara Powe (Administrative Assistant)

#### **Guests**

City of Guelph

#### **Regrets**

No regrets to report.

- |          |  |                         |
|----------|--|-------------------------|
| <b>1</b> | <b>Call to Order</b>   | <b>6:00 p.m.</b>        |
|          | <b>1.1 First Nations Acknowledgement</b>   | <b>B. Ly</b>            |
|          | <b>Statement of Acknowledgement</b>  |                         |
|          | As we gather, we are reminded that Guelph is situated on land that is steeped in rich Indigenous history and currently home to many First Nations, Métis and Inuit people. |                         |
|          | Today, we acknowledge the Dish with One Spoon and the Mississaugas of the Credit First Nation on whose traditional territories we are meeting.                             |                         |
|          | Let us be grateful to the many generations who have come before us, as we strive to walk together on a path of mutual respect and support.                                 |                         |
|          | May the decisions we make, and the activities we pursue, be inclusive and mindful of the many generations yet to come.   |                         |
|          | <b>1.2 Guelph Public Library Values</b>  | <b>C. Cowan</b>         |
| <b>2</b> | <b>Approval of Agenda</b>  | <b>6:10 p.m. Motion</b> |
| <b>3</b> | <b>Apologies for Non-Attendance</b>  | <b>6:13 p.m.</b>        |
| <b>4</b> | <b>Declaration of Pecuniary Interests</b>  | <b>6:14 p.m.</b>        |
| <b>5</b> | <b>Consent Agenda – Board Review</b>   | <b>6:15 p.m. Motion</b> |
|          | <b>5.1 Adoption of February 2025 Minutes</b>   |                         |
|          | <b>5.2 Correspondence</b>  |                         |
|          | <b>5.3 CEO’s Report</b>  | <b>D. Atkins</b>        |
|          | <b>5.4 Service Utilization Scorecard</b>   | <b>D. Atkins</b>        |
|          | <b>5.5 Service Capacity Scorecard</b>  | <b>D. Atkins</b>        |
|          | <b>5.6 Operating Variance Report</b>   | <b>D. Atkins</b>        |
|          | <b>5.7 New Central Library Update</b>  | <b>D. Atkins</b>        |
| <b>6</b> | <b>Authority to Move into Closed Session</b>   | <b>6:30 p.m. Motion</b> |
|          | <b>Recommendation:</b>   |                         |
|          | That the Guelph Public Library Board now hold a meeting that is closed to the public pursuant to:  |                         |
|          | The Public Libraries Act, Section 16.1(4) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,                            |                         |
|          | (c) a proposed or pending acquisition or distribution of land by the board   |                         |

- |           |  |                             |
|-----------|--|-----------------------------|
| <b>7</b>  | <b>Presentations &amp; Reports – <i>Info. &amp; Discussion</i></b>   | <b>7:10 p.m.    Motions</b> |
|           | <b>7.1 Preliminary Year-End Review</b>   | <b>D. Atkins/ R. Foster</b> |
|           | <b>Motion:</b>   |                             |
|           | That the Guelph Public Library Board receives the Year-End Operating Variance Preliminary 2024 Report as written and directs staff to draft a letter to be forwarded to the City Treasurer requesting that the 2024 surplus be transferred to the Guelph Public Library Operating Contingency Reserve. |                             |
|           | <b>7.2 Board Retreat</b>   | <b>D. Williamson</b>        |
| <b>8</b>  | <b>New Business</b>  | <b>7:30 p.m.</b>            |
| <b>9</b>  | <b>Unfinished Business</b>   | <b>7:45 p.m.</b>            |
| <b>10</b> | <b>Next Meeting</b>  |                             |
|           | Monday, April 28, 2025   | 6:00 p.m.                   |
| <b>11</b> | <b>Adjournment</b>   | <b>8:00 p.m.    Motion</b>  |