



Guelph Public Library
Explore • Connect • Thrive

Guelph Public Library Board

Regular Monthly Meeting Minutes

Monday, November 25, 2024

Prepared by Barbara Powe, Administrative Assistant

Members

Danny Williamson (Chair)

Randalin Ellery (Past Chair)

Vivian Webb (Vice Chair)*

Alexandra Ortiz Carlsson (Vice Chair)*

Renganathan Sadagoban

Bang Ly

Denise Rishworth

Claire Cowan

Candice Lepage*

Councillor Rodrigo Goller*

Councillor Leanne Caron*

Councillor Carly Klassen

Staff

Dan Atkins (Acting CEO)

Michelle Campbell (Manager of Public Service)

Carolyn Elston-Ryder (Human Resources)

Meg Forestell (Manager of Community Engagement)

Kirsten Bester (Development Officer)

Robin Foster (Finance Administrator)

Barbara Powe (Administrative Assistant)

Guests

Overlap & Associates

Regrets

Randalin Ellery

Renganathan Sadagoban

Carly Klassen

***Attended Virtually**

1 Call to Order

The regular monthly meeting of the Guelph Public Library Board was called to order by the Chair, Danny Williamson, at 6:02 p.m. on Monday, November 25, 2024. Dan Atkins, Secretary, was present.

1.1 First Nations Acknowledgement

D. Rishworth read the Territorial Acknowledgement.

1.2 Guelph Public Library Values

A. Ortiz Carlsson shared their GPL Values.

2 Approval of Agenda

Motion 78.24:

Moved by B. Ly

Seconded by D. Rishworth

That the Guelph Public Library Board approve the Agenda of the November Library Board meeting as circulated

Carried

C. Cowan and V. Webb joined the meeting at 6:03 p.m.

3 Apologies for Non-Attendance

Randalin Ellery

Renganathan Sadagoban

Carly Klassen

4 Declaration of Pecuniary Interest

No declarations to report.

5 Consent Agenda

5.1 Adoption of October 2024 Minutes

5.2 Correspondence

5.3 Acting CEO's Report

5.4 Service Utilization Scorecard Report

5.5 Service Capacity Scorecard Report

5.6 Operating Variance Report

5.7 New Central Library Update

5.8 Operational Policies Status Report

R. Goller requested that item 5.6 Operating Variance be pulled for discussion.

Motion 79.24:

Moved by C. Lepage

Seconded by L. Caron

That the Guelph Public Library Board approve the Consent Agenda as amended.

Carried

Operating Variance

R. Goller inquired about a shortage in Guelph Public Library revenue.

Grants - D. Atkins reported that there is a portion of grant funding that will be released in 2025.

User Fees & Services Charges – D. Atkins reported that there are less room rentals because rooms are being used for programming. This line will be adjusted for next year. He also noted that the Library is seeing more material returned due to no late fee charges.

Motion 80.24:

Moved by R. Goller

Seconded by B. Ly

That the Guelph Public Library receive the Operating Variance report for information.

6 Presentations & Reports

6.1 2025-2029 Strategic Plan

B. Balfour reported that Overlap and Staff are looking for approval of high-level strategic plan. He noted that a final design and additional deliverables will follow for approval.

B. Balfour gave an overview of the planning process.

Vision

Expect Empowerment

Mission

The Library offers inclusive, sustainable spaces and opportunities for people to engage their curiosity and create community.

Values

Trust, Belonging, Curiosity & Resiliency

Plan Vision

From Barriers to Bridges: Becoming a Pillar of Public Value

Strategic Objectives

Investing in our team.

Amplifying our stories.

Building future-focused libraries.

B. Balfour noted that Overlap is currently working with Management to finalize key results that will be presented to the Board.

A discussion followed.

Overlap left the meeting at 6:41 p.m.

6.2 Strategic Plan – Staff Report

Motion 81.24:

Moved by C. Cowan

Seconded by B. Ly

That the Guelph Public Library Board approve the 2025-2028 Strategic Plan.

Carried

7 Authority to Move into Closed Session 1

Motion 82.24:

Moved by C. Lepage

Seconded by B. Ly

That the Guelph Public Library Board now hold a meeting that is closed to the public pursuant to:

The Public Libraries Act, Section 16.1(4) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

Carried

The meeting was moved in-camera at 6:43 p.m.

A motion to approve the agenda carried. – **Motion IC.52.24**

A motion to approve the consent agenda carried. – **Motion IC.53.24**

A motion directing Staff to follow actions presented by the Board carried. – **Motion IC.54.24**

The meeting was moved out of in-camera at 6:51 p.m.

8 Authority to Move into Closed Session 2

Motion 83.24:

Moved by B. Ly

Seconded by C. Cowan

That the Guelph Public Library Board now hold a meeting that is closed to the public pursuant to:

The Public Libraries Act, Section 16.1(4) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(d) labour relations or employee negotiations;

Carried

The meeting was moved in-camera at 6:52 p.m.

A motion to approve the agenda carried. – **Motion IC.56.24**

A motion authorizing the Chair to issue an offer of employment for CEO to Dan Atkins carried. – **Motion IC.57.24**

The meeting was moved out of in-camera at 8:28 p.m.

9 New Business

9.4 OLA Superconference

D. Atkins reminded Board members that the annual Superconference was approaching. He asked member to confirm their interest by Friday, December 5th, end of day.

9.5 Holiday Lunch

D. Atkins asked members to confirm their attendance to one of the Staff Holiday Lunches on December 9th and 11th.

10 Unfinished Business

Nothing to report.

11 Next Meeting

Chair, Danny Williamson announced that the next Board meeting would be Monday, January 27, 2025 at 6:00 p.m.

12 Adjournment

Motion 84.24:

Moved by B. Ly

Seconded by A. Ortiz Carlsson

That the Guelph Public Library meeting of November 2024 be adjourned.

Carried

Meeting adjourned at 8:36 p.m.

Library Board Chair

Date

Library CEO (Board Secretary)

Date

Alternative formats are available as per the Accessibility per Ontarian Act by contacting the Library Administrative Assistant at 548-855-0380.